

Statement of participation

Ruslan Pavlov

has completed the free course including any mandatory tests for:

Key skill assessment unit: working with others

This 50-hour free course explored the wide range of skills needed to work with other people, such planning and listening, evaluation and negotiation.

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www.open.edu/openlearn

This statement does not imply the award of credit points nor the conferment of a University Qualification.
This statement confirms that this free course and all mandatory tests were passed by the learner.

Please go to the course on OpenLearn for full details:

<https://www.open.edu/openlearn/education-development/key-skill-assessment-unit-working-others/content-section-0>

COURSE CODE: **U077_1**

Key skill assessment unit: working with others

<https://www.open.edu/openlearn/education-development/key-skill-assessment-unit-working-others/content-section-0>

Course summary

Working effectively with other people in a group or a team is a skill valued highly by community and educational organisations, as well as employers. Working in a group is about communicating effectively, contributing ideas, listening and receiving feedback, and leading or following as appropriate. Developing your skills means thinking about and planning the tasks the group needs to do, negotiating with others to develop shared goals and purpose, collaborating to achieve agreed results and then reviewing the approach. In this free course, Key skill assessment unit: working with others, you will learn to use and adapt your skills confidently and effectively in different situations and contexts.

Learning outcomes

By completing this course, the learner should be able to:

- demonstrate a strategy for using skills in problem solving over an extended period of time
- monitor progress and adapt the strategy as necessary, to achieve the quality of outcomes required when tackling a complex problem
- evaluate this overall strategy and present the outcomes from the work using a variety of methods.

Completed study

The learner has completed the following:

Section 1

About working with others

Section 2

Sources of help

Section 3

Key skills assessment courses

Section 4

Structure of the assessment courses

Section 5

Becoming an effective team member

Section 6

What you should present

Section 7

Part A: Evidencing skills to develop a strategy, monitor progress and evaluate performance

Section 8

Part B: Evidencing your teamworking skills

Section 9

Notes to help you complete your portfolio

Section 10

Conclusion