## **OpenLearn** Free learning from The Open University



## **Statement of participation**

# **Kyrylo Semenov**

has completed the free course including any mandatory tests for:

## Key skill assessment unit: information technology

This 50-hour free course looked at the evaluation of personal IT skills and how they can be improved and/or adapted for use in different IT contexts.

Issue date: 21 April 2023



### www.open.edu/openlearn

This statement does not imply the award of credit points nor the conferment of a University Qualification. This statement confirms that this free course and all mandatory tests were passed by the learner.

Please go to the course on OpenLearn for full details: https://www.open.edu/openlearn/digital-computing/key-skill-assessment-unit-informationtechnology/content-section-0

COURSE CODE: U073\_1

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### Key skill assessment unit: information technology

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#### **Course summary**

Skills in information technology (IT) cover a broad range, from using software packages effectively to developing a critical understanding of the strengths and weaknesses of IT solutions. Developing your IT skills means planning your work, practising your skills, seeking feedback from others and reviewing your approach. In this free course, Key skill assessment: information technology, you will learn to use and adapt your skills effectively and confidently in different situations and contexts.

#### Learning outcomes

By completing this course, the learner should be able to:

- demonstrate a strategy for using information technology skills over an extended period of time
- monitor progress and adapt the strategy as necessary, to achieve the quality of outcomes required
- evaluate this overall strategy and present the outcomes from the work.

#### **Completed study**

The learner has completed the following:

#### Section 1

Improving your information technology skills

#### Section 2

Sources of help

Section 3

Key skills assessment courses

#### Section 4

Structure of the assessment courses

#### Section 5

Effective use of information technology

#### Section 6

What you should present

#### Section 7

Part A: Evidencing skills to develop a strategy, monitor progress and evaluate performance

#### Section 8

Part B: Evidencing your IT skills

#### Section 9

Notes to help you complete your assessment

Section 10

Conclusion