

Statement of participation

Ruslan Pavlov

has completed the free course including any mandatory tests for:

Key skill assessment: communication

This 50-hour free course gave guidance on the self-assessment of personal communication skills and how they can be developed to build self-confidence.

Issue date: 18 April 2023



www.open.edu/openlearn

This statement does not imply the award of credit points nor the conferment of a University Qualification.
This statement confirms that this free course and all mandatory tests were passed by the learner.

Please go to the course on OpenLearn for full details:
<https://www.open.edu/openlearn/education-development/key-skill-assessment-communication/content-section-0>

COURSE CODE: **U072_1**

Key skill assessment: communication

<https://www.open.edu/openlearn/education-development/key-skill-assessment-communication/content-section-0>

Course summary

Communication is part of everyone's life. Being able to communicate clearly and effectively orally, visually and in writing underpins nearly everything we do. This free course, Key skill assessment: communication, will help you recognise your strengths as well as the areas where you could improve. In developing and assessing your communication skills, you will learn to recognise, adapt and use your skills confidently and effectively in different situations and contexts.

Learning outcomes

By completing this course, the learner should be able to:

- demonstrate a strategy for using communication skills over an extended period of time
- monitor and critically reflect on these communication skills, adapting the strategy as necessary, to produce the quality of outcomes required
- evaluate this overall strategy and present outcomes.

Completed study

The learner has completed the following:

Section 1

Information and communication

Section 2

Sources of help

Section 3

Key skills assessment courses

Section 4

Structure of the assessment courses

Section 5

Effective communication

Section 6

What you should present

Section 7

Part A: Evidencing skills to develop a strategy, monitor progress and evaluate performance

Section 8

Part B: Evidencing your communication skills

Section 9

Notes to help you complete your assessment

Section 10

Conclusion